

Stephanie Chery (She/Her/Hers)

Beverly, MA • 401-699-1355 • schery2013@gmail.com • www.chery-winder.com

ORGANIZATIONAL PRACTITIONER

Summary of Qualifications

Diligent, versatile, results oriented Organizational Practitioner, with career highlights including;

- Proven ability to meet tight deadlines and keep track of multiple government funded programs and training grants
- Experience in working with community based programs and organizations to promote awareness of Diversity, Equity and Inclusion
- Skilled in assessing and collecting qualitative and quantitative data, and compiling results in reports for Board of Directors
- 15+ years of experience teaching students from a diverse background and a wide age group, individually and in classroom settings
- Foreign-language proficiency in French, Haitian Creole, and Spanish
- Computer literacy: MS Office Suite, Google Application, Zoom, Webex, teams, MOSES (Massachusetts One-Stop Employment System), SPSS (Statistical Analysis Software), and Massachusetts Career Ready Database

Experience

Principal Program Manager

2023 - Present

NationalGrid (Waltham, MA)

- Manager of the NationalGrid STEM and TECH Academies
- Member of the AABE Greater Boston management board
- Developed and Executed programming for over 500 middle and highschool students
- Developed partnerships with 8 schools across the Greater Boston area
- Organized volunteer opportunities for 50+ NationalGrid employees resulting in over 500 hours of community service
- Planned and Organized 20+ graduation and training events

Director of Career Center Programs

2021 - 2023

MassHire Career Center (Salem, MA)

- Daily management and oversight of the MassHire Salem main hub, North Shore Community College Lynn Access Point, and Gloucester Access Point
- Establish and lead the Diversity, Equity, Inclusion task force (DEI) at the Career Center
- Provide management and leadership to a team of 15 Career Coaching Advisors
- Assist in program planning and policy development with other Career Center Integrated Management Team members
- Plan, schedule, and provide training for Career Center staff
- Coordinate with human service organizations to provide better outcomes for customers
- Create monthly reports for board meetings detailing progress on federal funds and grants

Qualified Vocational Rehabilitation Counselor

2017-2021

Massachusetts Rehabilitation Commission (Salem, MA)

- Provided professional vocational counseling within a continuum of services to help clients achieve success and to remove barriers by identifying unique strengths, resources, and abilities related to planning and achieving employment outcomes

- Administered functional capacities assessments, interest tests, aptitude tests, transferable skills analysis and other vocational assessment tools
- Developed, implemented, and monitored Individualized Plans for Employment (IPE) through onsite visits, job fairs and career seminars
- Engaged clients in activities of employment preparedness, job seeking and development
- Monitored, evaluated, and tracked client progress with respect to relevant goals in an accurate and timely manner
- Established, maintained and monitored close and cooperative relationships with schools, providers, and employers in carrying out supportive services

Youth Career Specialist/Case Manager*North Shore Youth Career Center (Lynn, MA)*

2015-2017

- Coordinated with Providers, Career Center, and Workforce Investment Board to case-manage 100+ youth obtaining their HiSET/GED degree within the Workforce Innovation & Opportunity Act (WIOA) program
- Gathered and entered data in a timely manner into three databases for participating youth and over 50 organizations to meet all program reporting requirements
- Conducted follow-up on WIOA youth in conjunction with program providers, prepared and analyzed monthly reports
- Scheduled and facilitated work-readiness workshops on-site, at schools, and worksites

Applied Behavior Analysis Counselor (ABA)*Melmark New England (North Andover, MA)*

2013-2017

- Performed behavioral-analysis assessments and evaluations of students ages 3-22
- Provided direct educational instruction/intervention to students for individual growth, functional living skills related to vocational goal, socialization, recreation and leisure, and communication
- Implemented students' behavior and clinical protocols as well as Individualized Education Programs (IEPs)
- Coordinated and oversaw educational meetings and medical appointments for students

Intern to the Associate Dean for Student Development*College of the Holy Cross (Worcester, MA)*

2013

- Conducted research on college dropouts rates to retain students at the College
- Communicated with department Deans with results on how to implement retention strategies
- Met with students with IEPs, and wrote reports for professors on recommended accommodations to ensure students' success

Education**Organizational Psychology**

2016

M.S., University of Hartford (West Hartford, CT)

*Capstone Project: "Why is it Important for Employers to Match the Employees to the Right Position and the Right Organization?"***Psychology and Foreign Languages (French, Spanish)**

2013

B.A., Assumption College (Worcester, MA)

French

2011

Stendhal University (Grenoble, France)

Honors: DELF B2 in French